

Universities Council on Water Resources

Board of Directors Roles and Responsibilities

1. Provide Vision and Planning
 - Adopt an overarching vision statement and review periodically.
 - Define UCOWR's mission and review regularly.
 - Develop a strategic plan with short and long term goals and objectives.
 - Establish membership and financial goals.
 - Determine member benefits and activities of the organization.
2. Actively Participate in Governance and Programs
 - Participate in all regular (4 per year, 1 in-person and 3 teleconference) and special meetings of the Board.
 - Serve on committees when called upon.
 - Attend and actively participate in the Annual Water Resources Conference.
 - Develop special sessions and panels for the Annual Water Resources Conference.
 - Recruit colleagues to present at the Annual Water Resources Conference.
 - Consider serving as Chair of the Annual Water Resources Conference.
 - Serve as an ambassador for the *Journal of Contemporary Water Research and Education (JCWRE)*.
 - Consider serving as an Issue Editor for a special issue of *JCWRE*.
 - Consider serving as an Associate Editor for *JCWRE*.
 - Serve as an informed spokesperson for UCOWR when the opportunity arises.
 - Maintain confidentiality when necessary.
3. Recruitment
 - Actively recruit member institutions and delegates.
 - Identify emerging leaders in water resources.
4. Establish and Approve Policy
 - Review and approve amendments to bylaws.
 - Review and approve roles of board and executive positions.
 - Delegate policy implementation.
5. Fiscal Oversight
 - Review and approve the annual operating budget and the Executive Director's annual report.
 - Review and approve investments.
 - Negotiate and approve a Memorandum of Understanding for the home office with a host institution.
6. Hire and Support the Executive Director (ED)
 - Review and approve a position description for the ED.
 - Work cooperatively with host institution to hire or terminate the ED.
 - Develop a strong working relationship between the Board and ED.